

REGISTRATION FORM

|  |  |
| --- | --- |
| **3 Ways to Register:**   1. ***By phone w/ Credit Card***   Call (559) 324-6461   1. ***By mail w/Check or Money Order***   Send this form with your payment to:  FCC Training Institute  @ SCCCD Herndon Campus  390 W. Fir Avenue, Suite 204  Clovis, CA 93611   1. ***In person w/ Cash, Check or Credit Card***   Take this form with your payment to:  Fresno City College Cashiers Office  1101 E. University Avenue  Fresno, CA 93741 | **Your Information:**  *Name:*  *Date of Birth:*  *Address:*  *City: State: Zip:*  *Telephone:*  *FAX #:*  *Email:* |
| **Payment:**  *Payment is due upon registration. Payment and registration are required in advance of the program start date.* | **Course Information:**  *Program Title:*  *Start Date: Cost:* |
| **Registration Confirmation:**  *You will receive a confirmation letter by mail, email or fax within one week of your registration.* | **For Farm Labor Contractors:**   * *English* * *Spanish* * *FLC License #:* |
| **Cancellation & Refund Policy:**  *Cancellations received up to five (5) working days before the course start date are refundable, minus a $25 processing fee. After that, cancellations are subject to the entire course fee. Please note that if you don’t cancel and don’t attend, you are still responsible for payment and will not receive a refund.* |  |
| **Financial Assistance:**  *Financial assistance is not available for FCC Training Institute programs. These are not-for-credit and continuing education programs that do not qualify for financial aid or fee waivers.* | **Parking:**  *FCC Training Institute programs are held at Fresno City College, locations within the State Center Community College District, and community locations. The College and District locations require the purchase of a parking permit.* |