

Name: _____

ID: _____

Date: _____

Advisor Contact: _____

Major Requirements: 20 units

A grade of "C" or better is required in the following courses

CERTIFICATE OF ACHIEVEMENT (F.2121.CA)	C-ID	Units	Completed	In Progress	Planned
**MA 1, Legal & Ethical Concepts		2			
**MA 2, Pharmacology		3			
**MA 4, Office Lab Procedures		3			
**MA 5, Diagnostic and Therapeutic Procedures		3			
**MA 6A, Clinical Training		3			
**MA 6B, Advanced Training		3			
**MA 19, Work Experience (Cooperative) Occupational		3			

This curriculum is designed for the student who desires employment and advancement in the medical facility assisting the physician with the diagnosis and treatment of the patient. Medical Assisting is an entry level career in the medical field.

Admission Policy:

There are no restrictions as to age, race, sex or marital status. In order to qualify for admission to the program, the applicant must have met all of the following conditions:

1. Graduated from high school or complete the General Educational Development (GED) test with an average score of 45.
2. Completed Math 260D or test score that would qualify the student to place out of or above Math 260D.
3. Have no physical impairment that would preclude the performance of all Medical Assistant-Clinician duties.

Please view the Medical Assisting website at www.fresnocitycollege.edu / Courses and Programs / Health Sciences Division / Programs / Medical Assisting Program for updated information

NOTES:

1. All courses in the major must be completed with a "C" grade or better
2. Some of the above courses may have prerequisites. See the catalog or schedule of classes.
3. Upon entry into the program, background checks may be required dependent on clinical placement in MA 19 Work Experience. A negative result may impact ability to complete program.
4. The Medical Assisting Students and faculty work together to secure work experience sites for on-the-job-training.
5. Student must be enrolled in at least one other FCC course while completing MA 19 during the fall or spring semester.
6. Prospective Medical Assistant – Clinician students are encouraged to meet with an Allied Health Counselor. Please call (559) 244-2604 to schedule an appointment.

**INFORMATION SHEET FOR
MEDICAL ASSISTANT-CLINICIAN**

1. A Medical Assistant-Clinician MA-C assists the physician in examining and treating patients. The MA-C is usually a "back office" job as opposed to the "front office" Medical Assistant- Administrative person who performs the receptionist, clerical, and billing functions.
2. Upon successful completion of the Medical Assisting-Clinician program with an AS degree or certificate option students are eligible to apply for the California Medical Assisting Certification Examination and Registered Medical Assisting (RMA) examination.
3. Enrollment into the Medical Assisting Program courses is first come first serve. Students may register into the MA courses on WebAdvisor. Please meet with an Allied Health Counselor, for more information. Please call (559) 244-2604 to schedule an appointment.
4. Prior to passing the California Medical Assistant Certification Exam: about \$13.00 per hour; After passing: salary varies depending on health care facilities.
5. For further information, please refer to the following:
 - a. Research the Dictionary of Occupational Titles (D.O.T. 079.364-010 and -014, 079.367-010 and 079.374-018),
 - b. Research the Employment Development Department Labor Market Information Division at www.labormarketinfo.edd.ca.gov/
 - c. For additional information, please visit the American Association of medical Assistants website at www.AAMA-NTL.org
6. Medical Assisting Program Two Semester and Three Semester options. *Classes are scheduled face-to-face and online:*

Semester 1
MA 1
MA 2
MA 4 (1 st nine week)
MA5 (2 nd nine weeks)
MA 6A (1 st nine week)
MA 6B (2 nd nine weeks)
Semester 2
MA 19- Students must be enrolled in at least one other FCC course
HIT 10

Semester 1
HIT 10
MA 1
MA 2
Semester 2
MA 4
MA 5 (2 nd nine weeks)
MA 6A (1 st nine week)
MA 6B (2 nd nine weeks)
Courses scheduled in cohorts MWF 8:30-4:30pm or TTH 8:30-4:30pm
Semester 3
MA 19- Students must be enrolled in at least one other FCC course.