



Fresno City College

Medical Coding
2017-2018

Name: _____

ID: _____

Date: _____

Advisor Contact: _____

Major Requirements: 32-37 units

A grade of "C" or better is required in the following courses

Admission Policy:

1. Students must have a high school diploma, or the equivalent (such as the California High School Proficiency Examination or GED), or, if not a high school graduate, students are at least 18 years of age.
2. Submit an admissions application to Fresno City College, www.fresnocitycollege.edu

Certificate of Achievement (F.4627.CA)	C-ID	Units	Completed	In Progress	Planned
BIOL 5, Human Biology OR		4			
(or may be substituted with BIOL 24, or BIOL 20 & 22/BIOL 21A & 21B)		4-9			
CIT 15, Computer Concepts		3			
HIT 1, Introduction to Health Information Management		3			
HIT 4, Disease Process		3			
HIT 5, Introduction to Coding		3			
HIT 6, Coding and Reimbursement		3			
HIT 10, Medical Terminology		3			
HIT 11, CPT Coding		3			
HIT 14, HIM Technology and Systems		3			
*HIT 15, Medical Coding Directed Practice		1			
HIT 16, Healthcare Reimbursement		2			
MA 2, Pharmacology		3			

NOTES:

1. A grade of C or higher is required in all courses in the certificate.
2. Prior to placement in a healthcare facility for HIT 15, a Background Check MUST be completed.

MEDICAL CODING

Estimated expenses for the Medical Coding Certificate Program are as follows:

1. California State Resident registration/health fees for classes (See current FCC catalog)
 2. Textbooks- \$1000.00
 3. Background Check/drug screen- \$80.00
- TOTAL= \$1800.00 (FCC registration and health fees are **NOT** included)

THE FUNCTIONS OF THE MEDICAL CODER INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:

- Ensure the quality of medical records by verifying their completeness, accuracy, and proper entry into computer systems.
 - Code symptoms, diseases, operations, procedures and other therapies according to recognized classification systems.
 - Maintain and utilize a variety of health information computer applications including electronic health records, data abstracting, chart deficiency, coding, and registries.
 - Query physicians when code assignments are not straightforward or documentation in the record is inadequate, ambiguous, or unclear for coding purposes.
 - Keep abreast of coding guidelines and reimbursement reporting requirements.
 - Participate in special projects related to coding education and training.
 - Provide data to the health care facility staff in patient care evaluation, utilization review, planning, and research activities.
 - Supervise health information service activities such as: data analysis, coding, and data quality and reporting.
- Typically, individuals with a certificate in Medical Coding work in a hospital Health Information Management Department, but many work for physician groups, insurance companies, ambulatory care centers, and health information services vendors,
- Successfully completing the program allows students to apply to take the AHIMA national qualifying examination for certification as a Certified Coding Associate (CCA).
- According to the AHIMA 2012 Salary Survey, the average salary for a CCA is \$40, 930. Salary will vary depending on the type, size, and geographic location of the healthcare organization. AHIMA reports professional coders with certification as a Certified Coding Specialist (CCS) have an average salary of \$53,862 - http://library.ahima.org/xpedio/groups/public/documents/ahima/bok1_050798.pdf.
- Where can I get further information?
- Review the Allied Health webpage and attend or view an Allied Health Information Session. Call the Allied Health, Physical Education & Athletics Division for more information, 559-244-2604.
 - See an Allied Health Counselor by contacting the APA Division office, 559-244-2604.
 - Director of HIT program, (559) 244-2641.
 - Occupational Outlook Handbook - <http://www.bls.gov/ooh/healthcare/medical-records-and-health-information-technicians.htm>
 - Additional Career Information
 American Health Information Management Association 233 N. Michigan Ave., 21st Floor
 Chicago, IL 60601-5800
 (312) 233-1100
www.ahima.org

Semesters Medical Coding certificate courses may be offered:

Courses offered only in the fall semester:	Courses offered only in the spring semester:	Courses offered in fall and spring semesters:
HIT 14	HIT 11 HIT 15	HIT 1, 4, 5, 6, 10 BIOL 5 CIT 15 MA 2