

Name: \_\_\_\_\_

ID: \_\_\_\_\_

Date: \_\_\_\_\_

Counselor Contact: \_\_\_\_\_

**Major Requirements: 9-15 units**

**A grade of “C” or better is required in the following courses**

CERTIFICATE OF ACHIEVEMENT (F.8101.CA)	C-ID	Units	Completed	In Progress	Planned
<b>Choose a minimum of nine units from the following courses: (9 – 15 units)</b>					
AT 10, Technical Computer Applications		3			
AT 19, Work Experience (Cooperative), Occupational		1-8			
AT 21, Occupational Safety and Health		2			
AT 40, Preparing for Employment Opportunities		3			
AT 130, Industrial Mathematics		3			
AT 131, Technical Report Writing		3			

**Notes:**

1. A step incentive certificate signifying proficiency in basic employment skills (includes soft skills, written and oral communication, and problem-solving skills). May be awarded after successful completion of 9 units chosen from the list. Students with high school articulation credit should consult an architecture instructor prior to registration for classes.
2. This *Certificate of Achievement* add to the other certificates the CTE students could earn (such as Welding, Maintenance Mechanic, Automotive, Constructions, etc.) to enhance the employment opportunities of students seeking employment in trades industries.
3. The *Certificate of Achievement* requires completion of the major (9-15 units) with a “C” or better grade in each course.