

Name: \_\_\_\_\_

ID: \_\_\_\_\_

Date: \_\_\_\_\_

Counselor Contact: \_\_\_\_\_

**Major Requirements: 49-50 units**

**A grade of "C" or better is required in the following courses**

CERTIFICATE OF ACHIEVEMENT (F.5911.CA)	C-ID	Units	Completed	In Progress	Planned
AFRAM/ENGL 17, African American Literature <b>OR</b> CLS 21, Chicano Literature		3			
ART 2, Art Appreciation <b>OR</b> MUS 12, Music Appreciation <b>OR</b> TA 30, Theatre Appreciation		3			
ART 12A, Craft Workshop: Living Traditions <b>OR</b> COMM/TA 12, Fundamentals of Oral Interpretation <b>OR</b> MUS 3, Music Fundamentals		3			
BIOL 3, Introduction to Life Science		4			
CHDEV/PSY 39, Child Growth and Development	CDEV 100	3			
COMM 1, Introduction to Public Speaking	COMM 110	3			
CIT 12, Computer Literacy <b>OR</b> CIT 15, Computer Concepts		3			
EDUC 19/19X, Work Experience (Cooperative), Occupational	EDUC 200	1			
EDUC 30, Introduction to Teaching	EDUC 200	3			
ENGL 1A/1AH, Reading and Composition	ENGL 100	4			
GEOG 4A, World Geography	GEOG 125	3			
GEOG 4B, World Geography	GEOG 125	3			
GEOL 9, Introduction to Earth Science	GEOL 121	4			
HIST 11, History of the United States to 1877	HIST 130	3			
HIST 20, World History I, to 1600	HIST 150	3			
MATH 10A, Structure and Concepts in Mathematics <b>OR</b> MATH 103, Foundations of Algebra		3-4			

**NOTES:**

1. The Education Paraprofessional Certificate of Achievement prepares students to work as paraprofessionals in Kindergarten through grade 12 (K-12) school settings. Completing the certificate satisfies the federal No Child Left Behind requirements for employment in school districts and is the foundation for the Associate degree for Transfer in Elementary Teacher Education.
2. Some of the above courses may have prerequisites. See the catalog or schedule of classes.
3. The *Certificate of Achievement* requires completion of the major (49-50 units) with a "C" or better grade in each course.

**Additional advisement for K-12 teaching and/or substitute teaching:**

Students wishing to become K-12 teachers and substitute teachers may now use specified coursework completed with a grade of B or higher in lieu of or in conjunction with the CBEST to demonstrate proficiency in the basic skills of reading, writing, and math.

The CCTC has stated that qualifying coursework taken at a community college would fulfill this basic skills demonstration of proficiency. Coursework must meet all the following requirements:

- Courses must have been taken at a regionally accredited college or university for credit
- Passed with a grade of B or better
- Be degree applicable, and
- At least 3 semester units (or equivalent quarter units)

Qualifying coursework does not include professional development or continuing education units or in-service training or workshops.

**Qualifying coursework includes:**

- For reading proficiency: a course in critical thinking, literature, philosophy, reading, rhetoric, or textual analysis.
- For writing proficiency: a course in composition, English, rhetoric, written communication, or writing.
- For mathematics proficiency: a course in algebra, geometry, mathematics, quantitative reasoning, or statistics.

A course that does not fall within the indicated areas may still qualify with additional letter of explanation from the registrar or relevant department chair of the college or university. This must state that a course passed by the applicant covered reading, writing, or mathematics at the same level as one of the listed courses. Such a letter could also attest that a single course sufficiently indicates proficiency in reading and writing combined.

The following FCC coursework has been determined to meet the basic skills proficiency:

<b>Reading &amp; Writing:</b>
AFRAM 17 African-American Literature
CLS 21 Chicano Literature
*ENGL 1A Reading and Composition
*ENGL 1AH Honors Reading and Composition
*ENGL 1B Introduction to the Study of Literature
*ENGL 3 Critical Reading & Writing
*ENGL 3H Honors Critical Reading & Writing
ENGL 12 The Bible as Literature
ENGL 17 African-American Literature
ENGL 20 Asian American Literature
ENGL 36 Women’s Literature
ENGL 40 Themes in Literature
*ENGL 44A World Literature to the Renaissance
*ENGL 44B World Literature Since the Renaissance
ENGL 45 Contemporary World Literature
*ENGL 46A English Literature to 1800
*ENGL 46B English Literature from 1800 to the Present
*ENGL 48A Introduction to American Literature to 1865
*ENGL 48B Introduction to American Literature 1865 to the Present
*PHIL 2 Critical Reasoning and Analytic Writing
*PHIL 2H Honors Critical Reasoning and Analytic Writing
Note: A student may use a single course to meet both the reading and writing requirements. To qualify, the student will need to get a letter from the English department academic chair (or

registrar) where the course was completed confirming that the course includes the study of reading and writing as outlined in the criteria.	
<b>Reading only:</b>	<b>Writing only:</b>
*ENGL 15A Creative Writing: Poetry	none
*ENGL 15B Creative Writing: Fiction	
ENGL 15C Creative Writing: Playwriting	
ENGL 15D Creative Writing: Creative Nonfiction	
TA 15C Creative Writing: Playwriting	

\*courses with C-ID approval

For reading and writing course inquiries, contact the FCC Humanities Division. See contact info here: [FCC Humanities Division Administration and Staff Link](#) Phone: [559.442.8281](tel:559.442.8281)

<b>Mathematics:</b>
DS 21 Finite Mathematics
DS 23 Business Statistics
All math courses meet the requirements with the following exceptions. <u>Courses not accepted:</u> Math 4A 100 series courses 200 series courses

For math course inquiries, contact the FCC Math, Science and Engineering Division Office at 559-442-8215 or [mse@fresnocitycollege.edu](mailto:mse@fresnocitycollege.edu).

To apply through a university:

For questions and how to apply through California State University, Fresno (CSUF), contact: [kremenschool@csufresno.edu](mailto:kremenschool@csufresno.edu)

To apply directly to the CCTC, use this form:

[https://www.ctc.ca.gov/docs/default-source/leaflets/cl130.pdf?sfvrsn=5aac25b1\\_4](https://www.ctc.ca.gov/docs/default-source/leaflets/cl130.pdf?sfvrsn=5aac25b1_4)