

Name: _____

ID: _____

Date: _____

Counselor Contact: _____

Major Requirements: 22 units

A grade of "C" or better is required in the following courses

CERTIFICATE OF ACHIEVEMENT (F.5171.CA)	C-ID	Units	Completed	In Progress	Planned
LITEC 51, Introduction to Library Service		3			
LITEC 52A, Organization of Information		3			
LITEC 52B, Collection Management		1			
LITEC 55, Library Public Service		3			
LITEC 56, Information Technology		3			
LITEC 57, Reference: Print and Online Sources		3			
LITEC 61, Information and Computer Literacy		3			
Select one (1) of the following:					
LITEC 54, Literature and Services for Youth		3			
LITEC 62, Medical Resources and Libraries		3			
LITEC 63, Legal Resources and Libraries		3			

Notes:

1. Certificate of Achievement prepares students to work as a paraprofessional in a variety of libraries.
2. Some of the above courses may have prerequisites. See the catalog or schedule of classes.
3. The *Certificate of Achievement* requires completion of the major (22 units) with a "C" or better grade in each course.