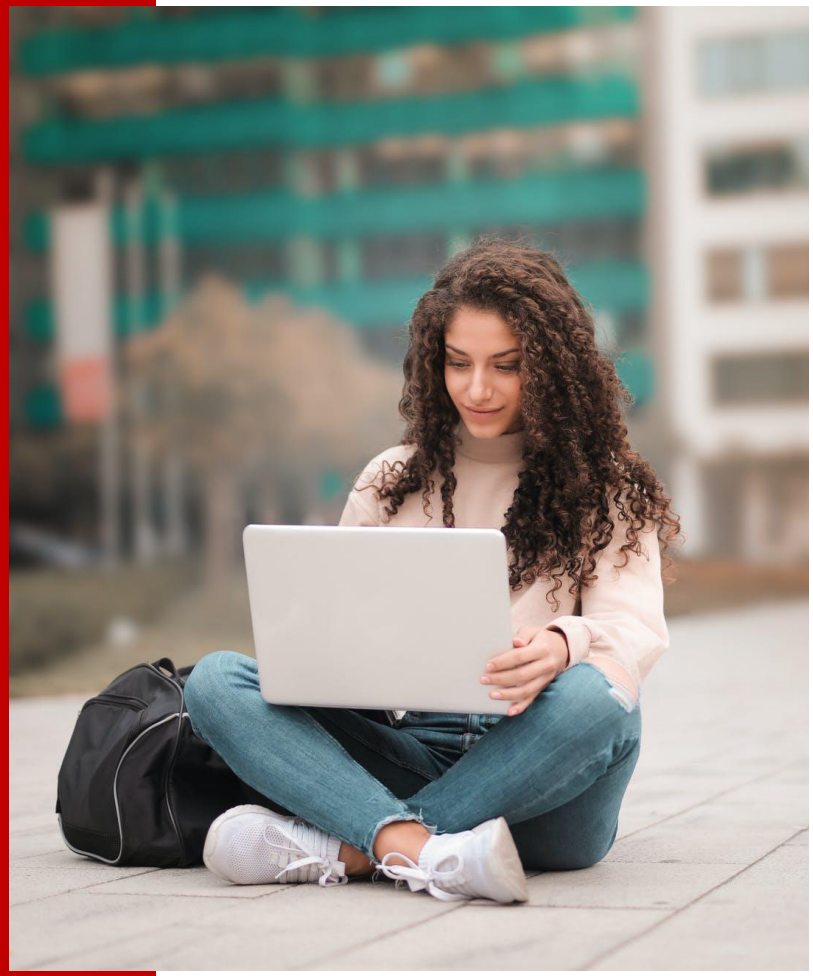
Fresno City College

Registration Overview



Prepare for Registration

Student Education Plan (SEP)

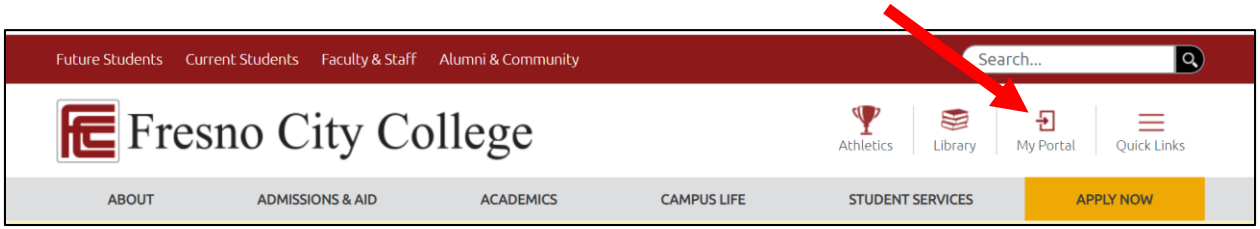
- You will use your Student Education Plan (SEP) to search for classes. Your SEP should have been emailed to you after you met with a counselor. Check your personal or college email for a copy of your SEP.

Don’t Have a Student Education Plan (SEP)?

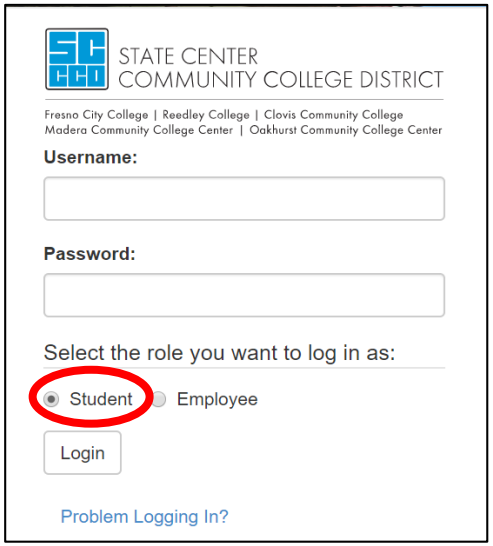
- If you never met with a counselor to create a SEP, please visit our Apply Now webpage, select which student group you belong to, and review the Advising/Assessment section for information on how to meet with a counselor.

Access "My Portal"

1. Go to www.fresnocitycollege.edu and click on *My Portal*



2. Login to My Portal



Your username is your student ID. Your password is your first initial (upper case), your last initial (lower case), followed by your 6-digit (mmddyy) date of birth.

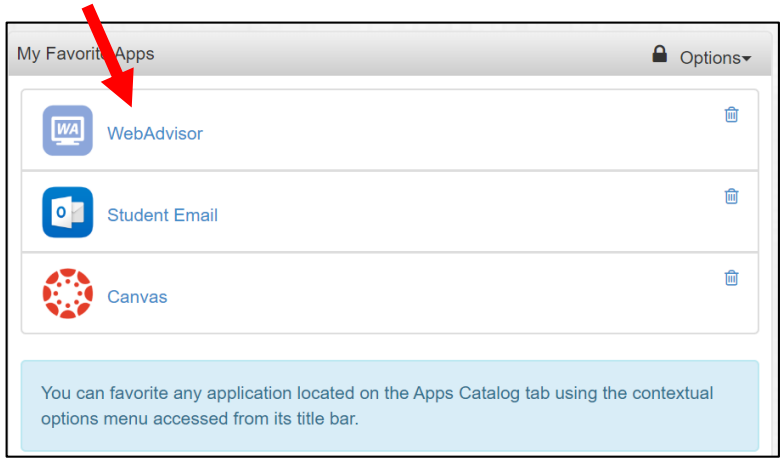
For example, student John Smith was born on January 1, 1997 and has a student ID number of 0123456. John's login information would be:

Username: 0123456
Password: Js010197

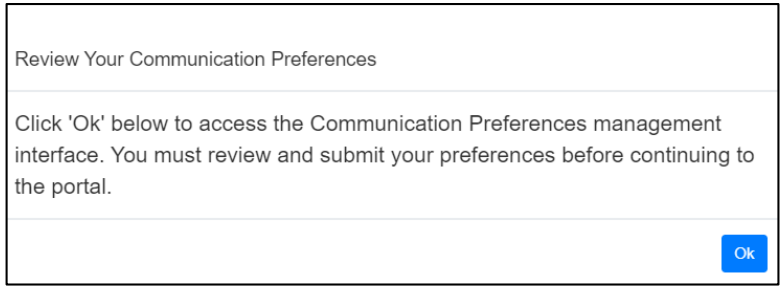
Be sure to select "Student" as the role to login under as outlined in red. **If you have any issues logging in, contact our Student Support Systems Call Center at 559.499.6070.**

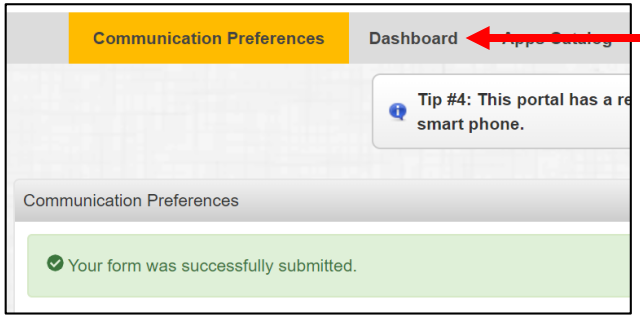
WebAdvisor Access

3. Click on *WebAdvisor* link under My Favorite Apps



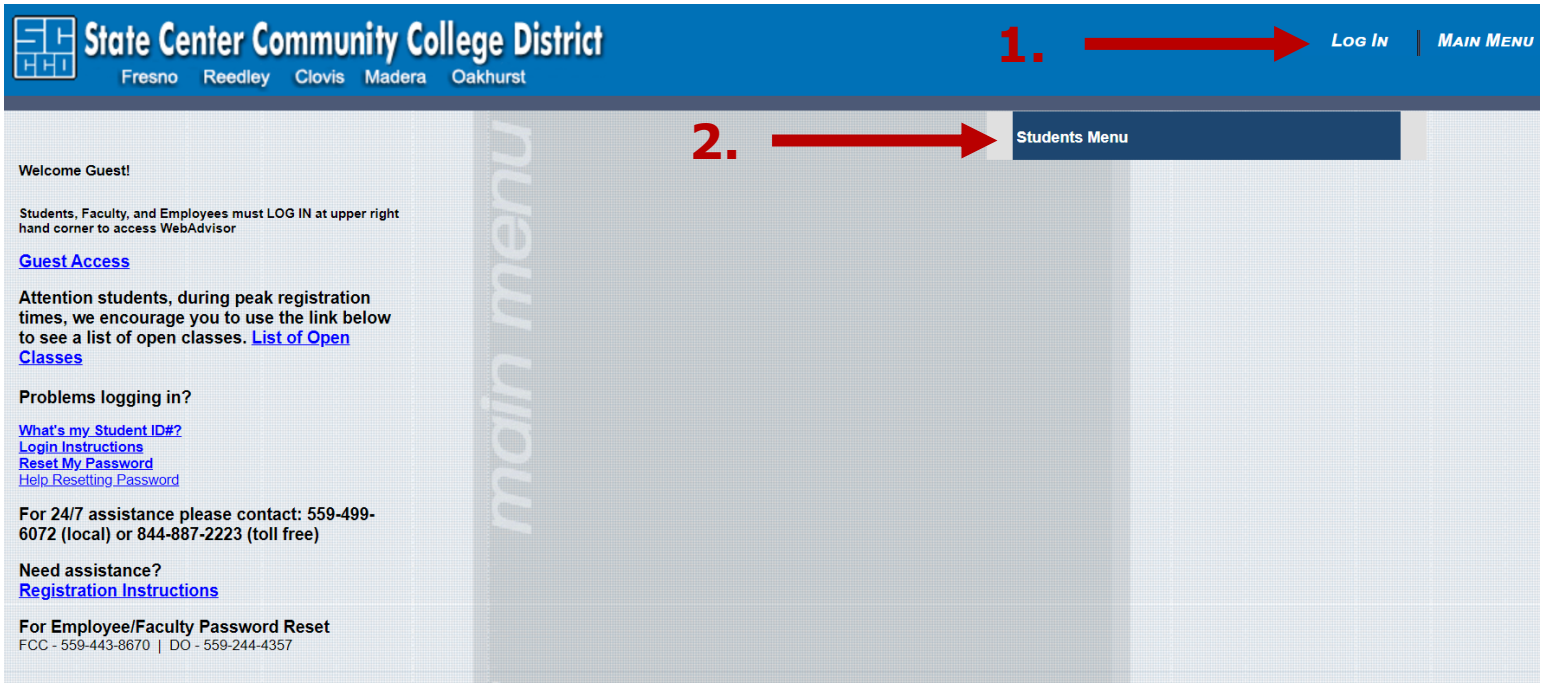
***NOTE: You may need to update your Communication Preferences first if prompted. Click on *Dashboard* after successfully submitting your Communication Preferences to get back to My Favorite Apps**





Logging in to WebAdvisor

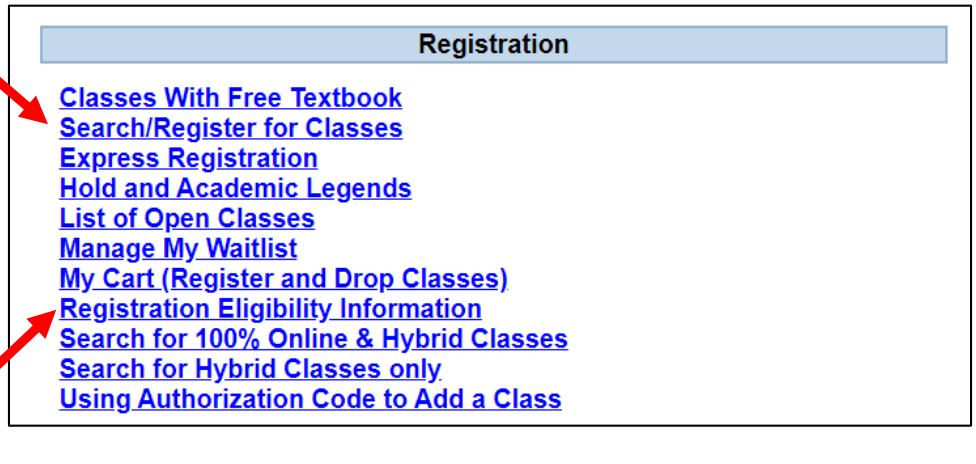
4. Click on *Log In* and then click on *Students Menu*



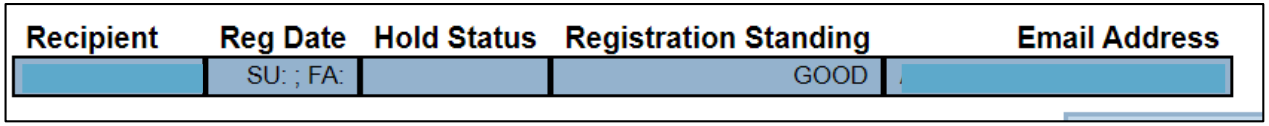
If you have trouble logging into WebAdvisor, use the information on the left side of the page or contact 559.499.6070.

Registration Section

5. Click on *Search/Register for Classes* under the Registration section



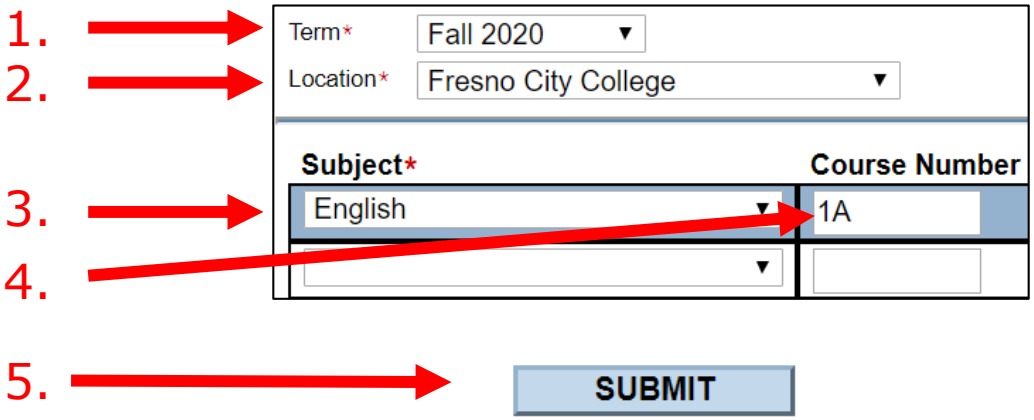
*NOTE: You can check for any holds and your registration date by clicking on the *Registration Eligibility Information* link. Any holds will be found under **Hold Status** (see below) and information to clear them can be found by clicking on the *Hold and Academic Legends* link under the Registration Section. All new students will have an "AR" hold until their assigned registration date. Other holds should be cleared prior to your registration date.



Recipient	Reg Date	Hold Status	Registration Standing	Email Address
	SU: ; FA:		GOOD	

Searching for Courses

6. Select a *Term, Location, Subject,* enter a Course Number, and then click *Submit*

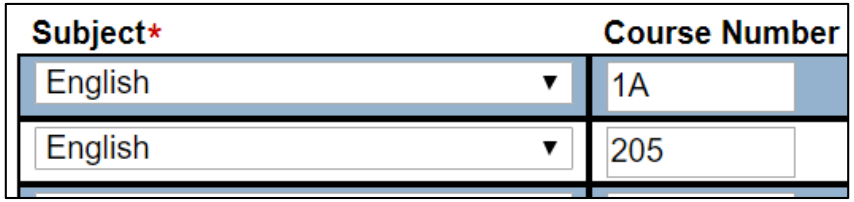


*If you get a ***Red Error Message*** (see example below) after clicking *Submit*, it means that course is not offered in that "Location" and you need to select a different "Location". For example, if you select "FCC 100% Online" for the "Location", and receive the ***Red Error Message***, it means that course is not offered online.

No classes meeting the search criteria have been found.

Searching for Courses Continued

- **English & Math Corequisites** – search for both courses and you must register for assigned corequisite course

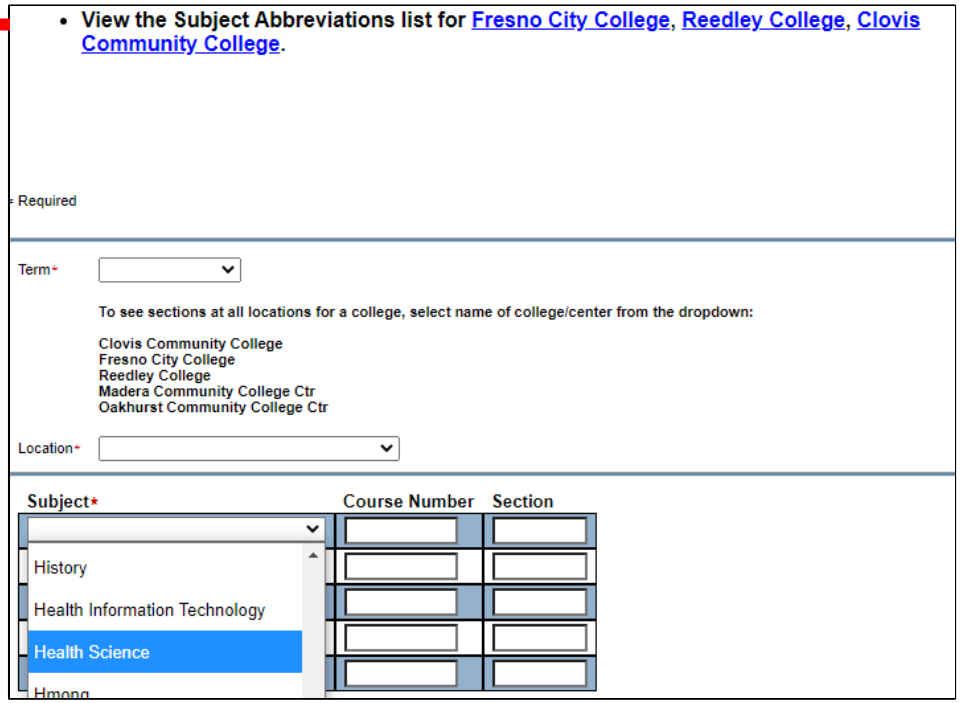


ENGL-1A-37760 (37760) READ & COMP	Fresno City College	08/11/2020-12/10/2020 Lecture Tuesday, Thursday 06:00PM - 07:50PM, Language Arts, Room 106	H. Staff	29 / 29 / 0	4.00	Requires registration in ENGL-205-38860
ENGL-1A-39846 (39846) READ & COMP	Fresno City College	08/10/2020-12/09/2020 Lecture Monday, Wednesday 07:00AM - 08:50AM, Language Arts, Room 104	H. Staff	29 / 29 / 0	4.00	
ENGL-205-38860 (38860) ACCELERTD RDG&COMP	Fresno City College	08/11/2020-12/10/2020 Lecture Tuesday, Thursday 08:00PM - 08:50PM, Language Arts, Room 121	H. Staff	29 / 29 / 0	2.00	Requires registration in ENGL-1A-37760

If you do not need the corequisite, be sure to register for a section that does not require the corequisite.

Class Abbreviations on your SEP

Counselors often use abbreviations when listing classes on your SEP. For example, Health Science 1 will be listed as HLTH 1 on your SEP. In WebAdvisor you will be asked to search by "Subject" with the class spelled out, not abbreviated. View the Subject Abbreviations list(s) to assist you in searching for classes.



Meeting Information

Asynchronous – On your own time

- Online learning includes self-guided lesson modules, streaming video content, virtual libraries, posted lecture notes, exchange across discussion boards, or social media platforms.
- The course "Meeting Information" will list "Lec Internet Days to be Announced, Times to be announced Web Based Instruction".

Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	Special Comments
☐	Fall 2021	Open	ENGL-1A-23072 (23072) READ & COMP	FCC 100% Online	08/30/2021-12/10/2021 Lec Internet Days to be Announced, Times to be AnnouncedWeb-Based Instruction, Room WEB	L. Shepard	25 / 25 / 0	4.00	Requires enrollment in ENGL-205-23272
☐	Fall 2021	Open	ENGL-1A-23676 (23676) READ & COMP	FCC 100% Online	08/09/2021-12/10/2021 LEC Simultaneous Internet Monday, Wednesday 08:00AM - 09:15AM, Web-Based Instruction, Room WEB (more)...	R. Espinosa	25 / 25 / 0	4.00	

Synchronous – Meet online regularly

- The course "Meeting Information" will list meeting days and times.
- Online learning includes video conferencing, Zoom meetings, teleconferencing, live chatting, and live streaming lectures.

Section Selection Results Page

7. Click on the blue links under "Section Name and Title" for full class information to avoid registration errors. This will show additional lab times or important class notes on the class detail page. ***Next slide shows full class information view.**

(29 spots available, 29 students allowed, 0 on waitlist)

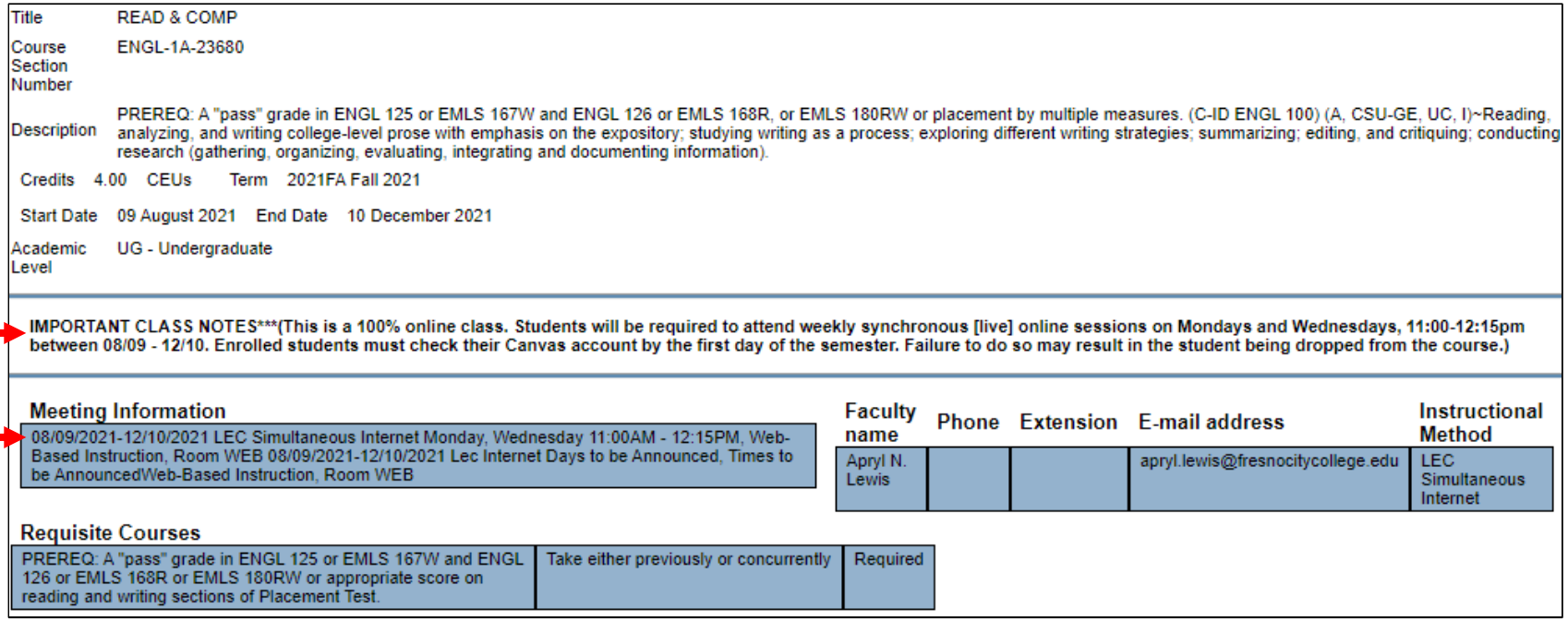
Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	Special Comments
☐	Fall 2020	Open	ENGL-1A-37701 (37701) READ & COMP	Fresno City College	08/10/2020-12/09/2020 Lecture Monday, Wednesday 07:00AM - 08:50AM, Language Arts, Room 101	M. Takeda	29 / 29 / 0	4.00	Requires registration in ENGL-205-38801
☐	Fall 2020	Open	ENGL-1A-37702 (37702) READ & COMP	Fresno City College	08/10/2020-12/09/2020 Lecture Monday, Wednesday 07:00AM - 08:50AM, Language Arts, Room 102	H. Staff	29 / 29 / 0	4.00	Requires registration in ENGL-205-38802
☑	Fall 2020	Open	ENGL-1A-37703 (37703) READ & COMP	Fresno City College	08/11/2020-12/10/2020 Lecture Tuesday, Thursday 07:00AM - 08:50AM, Language Arts, Room 101	H. Staff	29 / 29 / 0	4.00	Requires registration in ENGL-205-38803

*Status:"Open", the class is available to register; "Closed", the class is full and a waitlist has not been started. You can waitlist for a class listed as "Closed" or "Waitlist" by choosing the "Waitlist" action on the drop down menu once the class is in the "My Cart" page.

8. Check mark the course you would like to take then click **Add to Cart** at the bottom of the page.

Class Information View

Be sure to review "Meeting Information" for class meeting dates/times and "Important Class Notes" for important information for that course section number.



Title	READ & COMP
Course Section Number	ENGL-1A-23680
Description	PREREQ: A "pass" grade in ENGL 125 or EMLS 167W and ENGL 126 or EMLS 168R, or EMLS 180RW or placement by multiple measures. (C-ID ENGL 100) (A, CSU-GE, UC, I)~Reading, analyzing, and writing college-level prose with emphasis on the expository; studying writing as a process; exploring different writing strategies; summarizing; editing, and critiquing; conducting research (gathering, organizing, evaluating, integrating and documenting information).
Credits	4.00 CEUs Term 2021FA Fall 2021
Start Date	09 August 2021 End Date 10 December 2021
Academic Level	UG - Undergraduate

IMPORTANT CLASS NOTES*(This is a 100% online class. Students will be required to attend weekly synchronous [live] online sessions on Mondays and Wednesdays, 11:00-12:15pm between 08/09 - 12/10. Enrolled students must check their Canvas account by the first day of the semester. Failure to do so may result in the student being dropped from the course.)**

Meeting Information

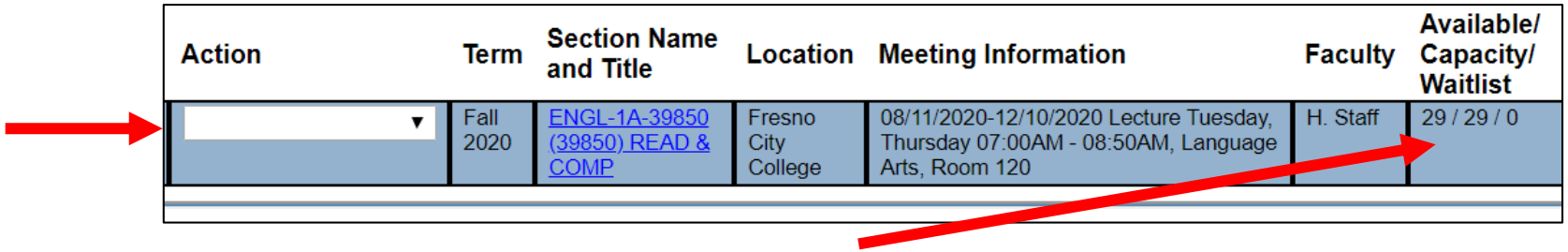
Meeting Information	Faculty name	Phone	Extension	E-mail address	Instructional Method
08/09/2021-12/10/2021 LEC Simultaneous Internet Monday, Wednesday 11:00AM - 12:15PM, Web-Based Instruction, Room WEB 08/09/2021-12/10/2021 Lec Internet Days to be Announced, Times to be AnnouncedWeb-Based Instruction, Room WEB	Apryl N. Lewis			apryl.lewis@fresnocitycollege.edu	LEC Simultaneous Internet

Requisite Courses

PREREQ: A "pass" grade in ENGL 125 or EMLS 167W and ENGL 126 or EMLS 168R or EMLS 180RW or appropriate score on reading and writing sections of Placement Test.	Take either previously or concurrently	Required

My Cart

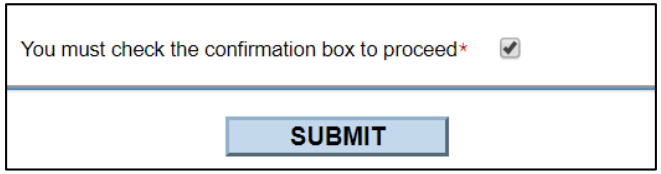
9. Choose an action from the drop down menu next to each class: Register or Waitlist



Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist
	Fall 2020	ENGL-1A-39850 (39850) READ & COMP	Fresno City College	08/11/2020-12/10/2020 Lecture Tuesday, Thursday 07:00AM - 08:50AM, Language Arts, Room 120	H. Staff	29 / 29 / 0

(29 spots available, 29 students allowed, 0 on waitlist)

10. Check mark the box and then click *Submit* to register.



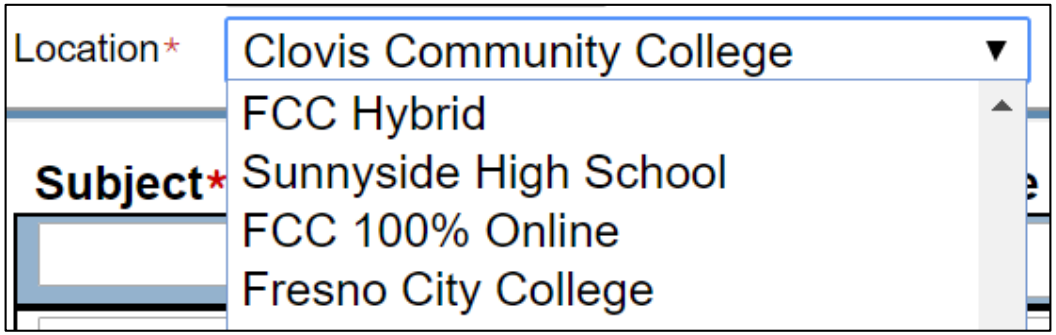
You must complete Step 10 to complete your registration.

*A ***Red Error Message*** means that your selected "Action" did not go through. Review/resolve the error message and repeat steps 9 and 10 to register (example of a *Red Error Message* below).

Registration Reminders - Locations

Locations

- **FCC Hybrid** – combination of online instruction and scheduled in-person class instruction
- **FCC 100% Online** – no scheduled in-person class instruction
- **Fresno City College** – scheduled in-person class instruction on campus



NOTE: You can select a different campus *Location* and search/register for classes at another campus. For example; selecting Clovis Community College for your *Location* will bring up courses offered at that campus.

Helpful Tips

- Use the schedule worksheet (pencil is best) to avoid time conflicts and write down the section numbers and unit count as you go
- Search for 1-2 classes at a time to avoid timing out, taking a long time to search before adding classes to your cart could cause you to receive an error message
- Look for special comments in the last column; Fresno City students should avoid classes with sections starting with a "9" as they are held for special programs/cohorts

Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity/ Waitlist	Credits	Special Comments
☐	Fall 2021	Open	ENGL-1A-91064 (91064) READ & COMP	FCC 100% Online	08/09/2021-12/10/2021 Lec Internet Days to be Announced, Times to be AnnouncedWeb-Based Instruction, Room WEB	P. Sanchez	25 / 25 / 0	4.00	CTL for Business Pathway class
☐	Fall 2021	Open	ENGL-1A-91065 (91065) READ & COMP	FCC 100% Online	08/09/2021-12/10/2021 LEC Simultaneous Internet Wednesday 09:00AM - 10:15AM, Web-Based Instruction, Room WEB (more)...	J. Trevino	30 / 30 / 0	4.00	Ensenamos el Valle Central class

For Further Assistance

Visit www.fresnocitycollege.edu/registration for additional resources including live help and contact information.

Congratulations on registering for college! Keep an eye on your email for important information from the college before classes begin.