

General Information and Policies

Admissions Policy

Quality childcare services are available to families in the community without regard to race, color, creed, religion, national origin, or ancestry.

A Waiting List of children eligible for enrollment is maintained at the Child Development Center. Applications for the CDC Waiting List are accepted only during the months of June and December. Enrollment of children from the Waiting List, ages 2 years through 5 years (who are not yet in kindergarten), is contingent upon available slots.

In accordance with Title 22, Section 31221, children who are physically, mentally, and/or emotionally challenged will be accepted and retained after enrollment if it is determined that (a) the Center is able to meet the individual needs of the child, and that (b) there will be no adverse effect upon other children, whether through direct behavior of the child or through requiring staff time needed for the group. Ongoing assessments will determine whether each child's needs are being met by our program.

Enrollment Process

Waiting list applicants are contacted when there are openings for enrollment. Parents are given an enrollment packet. Once the enrollment packet is completed, a meeting is scheduled with an Instructor/Coordinator or other designated person. During the meeting, the enrollment packet is reviewed for completeness and to ensure the child's immunization record is current. The interview is typically in conjunction with the child's required classroom visits. Each child and his/her parent or guardian must attend two classroom visits prior to officially starting in their new classroom. The classroom visit is for the benefit of both child and parent, providing them an opportunity for parents and child to become acquainted with the teachers and the new environment.

Discipline

Children are always treated with dignity and respect. Our goal is a secure, happy child, confident and able to live and communicate with the people in his environment.

Discipline is an important part of the learning experience in a child care environment which helps children learn self-regulation, self-control, and respect for others. As they create an age-appropriate environment, our teachers will set reasonable limits and/or stop and redirect behavior without humiliation or physical punishment. More important, the teachers will model, reinforce, and nurture the positive actions we all value.

Nutrition

We believe that good nutrition is essential for a child's physical and mental growth. Our Center provides breakfast, lunch, and an afternoon snack. Meal times are a pleasant part of each day where social skills are supported. Children are encouraged to eat and are given the responsibility to decide how much they will eat. No child is forced to eat and no child is denied food as a method of discipline. Monthly menus are posted in each room and may change according to program needs.

In addition to tasty, wholesome meals, there will be a comprehensive program of nutrition instruction which will include cooking experiences carried out by the children. Interesting, fun, tasty experiences with food preparation will help set good nutritional habits for future years as well as teach principles of science and math.

Because we participate in the Child and Adult Care Food Program, please note: "The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the basis of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where

applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)