

Name: \_\_\_\_\_

ID: \_\_\_\_\_

Date: \_\_\_\_\_

Advisor Contact: \_\_\_\_\_

**Major Requirements: 37.5-38 units**

**A grade of "C" or better is required in the following courses**

ASSOCIATE IN SCIENCE (F.2181.AS)	C-ID	Units	Completed	In Progress	Planned
**ACCTG 4A/4AH, Financial Accounting <b>OR</b> BT 131, Applied Accounting		4 3.5			
BA 5, Workplace Communications <b>OR</b> BT 5, Workplace Communications		3 3			
BA 10/10H, Introduction to Business		3			
BA 18, Business and the Legal Environment		4			
BA 30, Personal Finance		3			
BA 31, Human Resource Management		3			
BA 33, Human Relations in the Workplace		3			
***BA 40, Supervision and Leadership <b>OR</b> BA 43, Principles of Management		3			
CIT 15, Computer Concepts		3			
MKTG 10, Principles of Marketing		3			
<b>ELECTIVES: Select six (6) units from:</b>					
**ACCTG 4A/4AH, Financial Accounting		4			
BA 28, E-Law and Ethics		3			
BA 34, Fundamentals of Investing		3			
BA 35, Financial Management for Entrepreneurs and Small Business		3			
BA 38, Operation of Small Business		3			
***BA 40, Supervision and Leadership		3			
***BA 43, Principles of Management		3			
BA 52, Introduction to Entrepreneurship		3			
***BT 131, Applied Accounting		3.5			
MKTG 11, Selling and Sales Management		3			
MKTG 12, Advertising and Promotion		3			
MKTG 14, Retailing		3			
MKTG 21, Digital Marketing		3			
RE 40, Real Estate Principles		3			
RE 41, Real Estate Practice		3			

**NOTES:**

1. Business Administration degree designed to provide a basic understanding of and proficiency in the important functional areas related to business management.
2. Some of the above courses may have prerequisites. See the catalog or schedule of classes.
3. \*\*Either ACCTG 4A or BT 131 may be taken as a required course. The other course may be taken as an elective.
4. \*\*\*Either BA 40 or BA 43 may be taken as a required course. The other course may be taken as an elective.
5. The associate degree requires the completion of the major (37.5-38 units), with a "C" or better grade in each course plus the General Associate Degree requirements –basic competencies, physical education/Dance, and lifetime physical and mental wellness –and General Education requirements for a total of 60 semester units minimum with a 2.0 or better GPA.